



# Haverling

L O N D O N   B O R O U G H

## **LICENSING SUB-COMMITTEE UK'S CAFFE LTD**

### **AGENDA**

<b>10.30 am</b>	<b>Thursday 15 August 2019</b>	<b>Council Chamber - Town Hall</b>
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Members 3: Quorum 2

**COUNCILLORS:**

Philippa Crowder (Chairman)  
Paul Middleton  
Bob Perry

**For information about the meeting please contact:  
Victoria Freeman - 01708 433862  
[victoria.freeman@onesource.co.uk](mailto:victoria.freeman@onesource.co.uk)**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## **AGENDA ITEMS**

### **1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) - receive

### **2 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

### **3 CHAIRMAN'S ANNOUNCEMENT**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **4 REPORT OF THE CLERK (Pages 1 - 6)**

Report attached

### **5 LICENSING OFFICER REPORT (Pages 7 - 8)**

Report attached

### **6 APPLICATION FOR A PREMISES LICENCE - UK'S CAFFE LTD (Pages 9 - 46)**

Report attached

**Andrew Beesley**  
**Head of Democratic Services**

# **LICENSING SUB-COMMITTEE**

**14 August 2019**

## **REPORT**

**Subject Heading:**

**Procedure for the Hearing: Licensing  
Act 2003**

**Report Author and contact details:**

**Victoria Freeman (01708) 433862  
e-mail: [victoria.freeman@onesource.co.uk](mailto:victoria.freeman@onesource.co.uk)**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

## **1. Membership of the Sub-Committee:**

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
  - 1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
  - 1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
  - 1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
  - 1.1.4 has a personal interest in the application.

## **2. Roles of other participants:**

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

## **3. Location and facilities:**

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

## **4. Notification of attendance:**

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

## **5. Procedural matters:**

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

**Introduction of the application:**

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

**Documentary evidence:**

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

**Representations:**

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

#### **Cross-Examination:**

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

#### **Relevance:**

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

**The prevention of crime and disorder;**

**Public safety;**

**The prevention of public nuisance; and**

**The protection of children from harm.**

#### **6. Failure of parties to attend the hearing:**

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.



## **7. Adjournments and extension of time:**

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

## **8. Sub-Committee's determination of the hearing:**

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

## **9. Power to exclude people from hearing:**

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

## **10. Recording of proceedings:**

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

## **11. Power to vary procedure:**

11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

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# LICENSING SUB-COMMITTEE

# REPORT

Date: 14 August 2019

Subject heading:

UK'S Caffè Ltd  
154 Balgore Lane, Romford, RM2 6BP  
Premises Licence Application  
Mr Kasey Conway, Licensing Officer  
5<sup>th</sup> floor Mercury House  
licensing@havering.gov.uk  
01708 432555

Report author and contact details:

This application for a premises licence application is made by UK's Café LTD under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 01<sup>st</sup> July 2019.

## Geographical description of the area and description of the building

UK's Café LTD is situated within a short walk from Gidea Park Station. The commercial property is located in a parade of similar commercial outlets which have residential properties above them.

A map of the area is attached.

## Details of the application

Proposed Premises Licence Hours:

Sale of Alcohol & Late Night Refreshment		
Day	Start	Finish
Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	23:00
Saturday	08:00	23:00
Sunday	08:00	23:00



## Opening Hours

Monday	08:00	23:00
Tuesday	08:00	23:00
Wednesday	08:00	23:00
Thursday	08:00	23:00
Friday	08:00	23:00
Saturday	08:00	23:00
Sunday	08:00	23:00

## Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the Friday 5<sup>th</sup> July edition of the Romford Recorder.

## Summary

There were 0 representations against this application from interested persons.

There were 3 representations against this application from responsible authorities. These were made by the Licensing Authority, Planning Authority and the Police.



Copy of Application

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

19016/19

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

UK'S

\* Family name

CAFE

\* E-mail

Main telephone number

Include country code.

Other telephone number

☒ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader  
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?

☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

10479151

Business name

UK's CAFE LTD

If the applicant's business is registered, use its registered name.

VAT number

-

N/A

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company

**Continued from previous page...**

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

☒ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☐ An agent that is a business or organisation, including a sole trader
- ☒ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Your Address**

Address official correspondence should be sent to.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

Continued from previous page...

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address      ☐ OS map reference      ☐ Description

Postal Address Of Premises

Building number or name	<input type="text" value="154"/>
Street	<input type="text" value="Balgores Lane"/>
District	<input type="text" value="Havering"/>
City or town	<input type="text" value="Romford"/>
County or administrative area	<input type="text" value="Essex"/>
Postcode	<input type="text" value="RM2 6BP"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text" value=""/>
Non-domestic rateable value of premises (£)	<input type="text" value="14,000"/>



## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

### Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

**Continued from previous page...**

The Applicant is the Director of the Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Premises lay out is attached with the application. The Premises is use as a Uk's Cafe/Restaurant with excellent environment, The premises is secured and fully protected with CCTV. The client is seeking for licence and we confirmed that we did not sale any alcohol until the licence is grant.

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

## Section 6 of 21

### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

## Section 7 of 21

### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

## Section 8 of 21

### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

## Section 9 of 21

### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

## Section 10 of 21

### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes ☒ No

## Section 11 of 21

### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☐ Yes ☒ No

## Section 12 of 21

### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

### Section 13 of 21

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

### Section 14 of 21

#### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes ☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

##### FRIDAY

Start

End

Start

End

##### SATURDAY

Start

End

Start

End

##### SUNDAY

Start

End

Start

End

**Continued from previous page...**

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors                      ☐ Outdoors                      ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Within the Premises.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

☒ Yes                      ☐ No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

**Continued from previous page...**

**WEDNESDAY**

Start  End

Start  End

**THURSDAY**

Start  End

Start  End

**FRIDAY**

Start  End

Start  End

**SATURDAY**

Start  End

Start  End

**SUNDAY**

Start  End

Start  End

Will the sale of alcohol be for consumption:

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Indoor within the premises and out side of the premises in designated area where chairs are located as shown on drawings No1.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...*

**Name**

First name

Family name

Date of birth  /  /

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

08:00

End

23:00

Start

08:00

End

23:00

TUESDAY

Start

08:00

End

23:00

Start

08:00

End

23:00

WEDNESDAY

Start

08:00

End

23:00

Start

08:00

End

23:00

THURSDAY

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23:00

SATURDAY

Start

08:00

End

23:00

Start

08:00

End

23:00

SUNDAY

Start

08:00

End

23:00

Start

08:00

End

23:00

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The premises is fully secured and proctored with CCTV if any kind of incident or behaviour occur will be reported to the Police and other Authority which may related.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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*Continued from previous page...*

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Promote the Alcohol licensing objectives and prevent/safeguard against the premises being a source of crime or disorder or a nuisance to residents and other business in the vicinity,  
Subject to the applicant or their authorized agent confirming in writing and agreed to accept the attach details conditions there will be no need to the Alcohol licensing Team, police department, Environmental Health.

b) The prevention of crime and disorder

Prevention of Crime and Disorder

CCTV CAMERA

1. A comprehensive digital colour CCTV cameras are installed in the licenced premises to cover all public areas of the licensed premises including all public entry and exit points and the street environment, the area to where the staff young children and all public congregate to purchase of alcohol, food or eat in. The CCTV cameras covered enabling facial identification of every person entering in any light condition.
2. The CCTV cameras will continually record whilst the premises are open to the public and recordings will be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system will be present on the premises at all times when they are open to the public. The staff member will be able to show the Police or the Licensing Authority recordings of the previous two days immediately when requested.
3. The recordings should be sufficient quality to produce in court or other such hearing, copies of the recordings will be kept available for any responsible authority, Council officer or police for 31 days with date and time stamping throughout the preceding.
4. The staff member from premises who is conversant with the operation of CCTV system on the premises at all times when the premises are open to the public, the staff member will be able to show to the police or authorised council officer recent data or footage when requested.
5. Existing CCTV camera location is in a perfect location if necessary will be relocated or may new CCTV camera will be add according to the Havering POLICE (Licencing Dept. at havering police station)
6. The entry point to the premises is covered by a CCTV camera to record a frontal identification of every person entering the premises.
7. An external camera is installed to cover the area immediately outside the front entrance to the premises
8. All incidents occurring inside the premises or immediately outside the premises will be recorded in an incident log and this will be made available to any responsible authority upon request.
9. All members of staff will receive training regarding the four licensing principles contained the licensing act 2003 the provision of alcohol Licence.
10. The training provided to staff will be recorded and each member of staff will sign and date the training records to confirm they have received and understood the training provided.
11. The staff training records will be maintained at the premises and made available and any responsible authority upon request.
12. External street lighting is sufficient and local authority CCTV camera is installed at the junction to prevent crime.
13. An incident log shall be kept at the premises and made available on request to the London Borough of Havering. The log will record the following:
  - All crimes reported to the venue.
  - All ejections of Customer.
  - Any complaints received.
  - Any incidents of disorder
  - Seizure of drugs or offensive weapons.

**Continued from previous page...**

Any faults in the CCTV system.

Any visit by a relevant authority or emergency services.

Any refusal of the sale of alcohol during the hours the premises is licensed to sell it.

14. The premises will be operate with zero tolerance policy to drugs and comply with Havering police Drugs, Weapons and theft policy where appropriate.

15. Any incidents of disorder (disturbance caused by either one person or a group of people). (There is no requirement to record the above incidents where they do not relate to a licensable activity.)

16. The lockable 'drugs box' will be kept at the premises where no member of staff except the DPS and/or XX shall have access. All controlled drugs (or items suspected to will be or to contain controlled drugs) found at the premise will be placed in this box as soon as practicable. Whenever this box is emptied, all of its contents will be given to the Metropolitan Police Service for appropriate disposal.

**c) Public safety**

**CCTV CAMERA IS IN OPERATION.**

**Public Safety**

1. All management and staff will be receiving training regarding food and hygiene and health and safety regulations.
2. All management and staff will be train by professional's trainers to cover premises security, recognized valuable. Children and young people,
3. The staff training records will be maintained at the premises and made available to any responsible authority upon request.

**d) The prevention of public nuisance**

**CCTV IS IN OPERATION 24HRS.** if you are unable to read the full details here then refer to the attached report.

**Noise (regulated entertainment)**

1. A notice is prominently displayed in the premises within the area used by customers requesting the respect the needs of local residents and businesses in the vicinity and to leave the area quietly.
2. We as an applicant ensure that no noise shall emanate from the licensed premises or vibration be transmitted through the structure of the licensed premises which give rise to a nuisance to the occupiers of premises in the vicinity of the licensed
3. Our advice to customers and passers-by to make sure that they were quiet in the immediate vicinity of the premises.
4. All doors and windows will remain closed at all times after 21:00 hours during the provision of regulated entertainment except for entry or exit, or in the event of an emergency.
5. Loudspeakers will not be located in the entrance lobby (specify another location if appropriate) or outside the premises.
6. Noise (persons)
7. A written dispersal policy will be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to the neighbours.
8. Prominent signage is displayed at all exits from the premises requesting that customers leave quietly.
9. Customers permitted to temporarily leave and then re-enter premises e.g., to smoke, shall not be permitted to take drinks or glass containers with them.
10. There shall be no sale of alcohol in unsealed containers for consumption off the premises.
11. The premises licence holder will make available a contact telephone number to nearby residents and the London Borough of Havering Licencing team to be used in the event of complaints arising.

**e) The protection of children from harm**

**ALCOHOL WILL NOT BE SOLD WIHT OUT PROPER ID CHECKING.**

A log shall will be kept at the premises and record all refused sales of alcohol for reasons that the person(s) is/are or appears to be, under 18 years of age. The log shall record the date and time of the refusal and the name of the staff member who refused the sale. The log shall be made available on request by the Police or an authorized officer of the London Borough of Havering.

A 'Challenge 25 Scheme will operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented, proof of ID that he/she is over 18 years of age. Proof of age shall only comprise a passport, a photo card driving licence, an EU/EEA national ID card or similar document, or an industry approved proof of identity card.

***Continued from previous page...***

Children under the age of 16 years shall not be allowed on the premises after 21:00 hours unless accompanied by an adult.

No single cans or bottles of beer or cider will be sold at the premises.

All incidents or matters of concerning regarding children will be recorded in an incident log which will be maintained at the premises as mentioned above and will

The premises licence holder or management at the premises will report any serious concerns regarding the protection of children to Havering Police as soon as possible.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

**Continued from previous page...**

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

***Continued from previous page...***

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

***Continued from previous page...***

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00\*

Band E - £125001 and over - £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature.

The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

**DECLARATION**



**Continued from previous page...**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

Mr Fitim Driza

\* Capacity

DIRECTOR

\* Date

01

/

07

/

2019

dd

mm

yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

OFFICE USE ONLY

Applicant reference number	<input type="text" value="19016/19"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>



# CONDITIONS OF ACCEPTANCE OF ADVERTISEMENTS

IMPORTANT: These Conditions contain an indemnity if You breach Your warranties to Us.

- General
- These Conditions apply to any advertisement which You have asked Us to publish on Your behalf in a Title (the "Advertisement") and by making such an offer (an "Order") You agree to be bound by these Conditions in that respect.
- These Conditions override any terms stipulated by You on order forms or elsewhere unless We accept those terms in writing. If we do so, these Conditions will apply except to the extent that they are inconsistent with anything so agreed by Us.
- Definitions
  - "We" and "Us" means, and "Our" refers to, the Company which is the publisher of the Title in which You have asked Us to publish Your Advertisement.
  - "Title" means any publication or Website which We publish.
  - "You" means, and "Your" refers to, the person placing the Order with Us and where that person is an advertising or other agency placing the Advertisement on behalf of their client that agency agrees that it has placed the Order as principal.
- Orders
- We may insist on You submitting Your Order in writing and if We do so You will not be deemed to have placed an Order until We receive it in writing. If We do not insist that You submit Your Order in writing it is deemed to be placed when the initial Order is made, subject to the terms and conditions below. If You deliver copy instructions to Us, We may treat this as an Order unless it is clearly marked as "not constituting an Order".
- We will notify You if We do not accept Your Order within 3 working days of receiving it. Publication of the Advertisement will mean We have accepted the Order.
- We are not obliged to accept Your Order or to publish any Advertisement placed by You and cannot guarantee insertion, special position, the date or the classification of any such Advertisement, or the distribution of the Title. We will not be liable for any loss or damage incurred as a result of Our failure in these respects. We may reject any Order (in whole or part) prior to (any) publication by notice to You and (to the extent rejected) We will refund any pre-payment in that case but will have no further liability.
- We may carry forward an Advertisement not inserted to the next suitable issue of a Title.
- If You place an Order but fail to provide copy/artwork by the publication deadline, We may repeat any previous relevant Advertisement from You for which We have copy, or use a filler, and charge You the full price of Your Order in any event.
- Advertising standards, legal obligations and third party rights
- You confirm and warrant to Us that the copy You provide and the publication by Us of an Advertisement pursuant to an Order will:
  - be legal, decent, honest and truthful;
  - not result in a breach of any relevant Code of Practice, including other provisions of the Advertising Standards Code of Practice
  - not breach any legislation;
  - not be defamatory;
  - not infringe any copyright, trademarks or other legal rights of any person or company and that You have received any consent needed to refer to or portray people (expressly or impliedly) in the Advertisement.
  - when appearing on any Archant Website will not contain hyperlinks or metatags linking to the advertiser's own Website unless express prior permission has been granted by Archant.
- You agree:
  - to indemnify Us in respect of all costs, damages and other charges We incur or to which We are subject as a result of publication of any Advertisement pursuant to Your Order where there is a breach of any warranty given by You to Us;
  - not to be in breach of contract in relation to the Order/Advertisement;
  - that We may store, reproduce and distribute copy relating to any Advertisement, including by electronic means;
  - that We may without notice or warning destroy any box office correspondence or communication received in response to an Advertisement which We think it inappropriate to deliver;
  - that We accept no liability in respect of any loss or damage alleged to have arisen though delay in forwarding or omitting to forward replies to box numbers to the advertiser (however caused)
  - that We may liaise with the police and/or any other relevant authority in relation to any Order/Advertisement or any response to any of them We receive (including passing on Your details);
  - that We may record and use Your details to perform Our obligations under these Conditions and publish Your Advertisement (including by passing them to other group companies and/or sub-contractors as reasonably necessary to do so);
  - if You are an agency acting for a client, that We may provide a proof of the Advertisement direct to the client for approval by whatever means We deem appropriate;
  - that We may hold Your details on record for a reasonable period and contact You about future advertising opportunities which We believe may be of interest to You.
  - that any material submitted by You is held by Us at Your own risk and should be insured by You against loss or damage from what ever cause. We reserve the right to destroy without notice all such property after the date of its last appearance in an advertisement unless You have given written instructions to the contrary.
  - that You acknowledge that We shall have no liability for any variation of up to 10% in the final published size of any advertisement.
- Cancellation
- We are not obliged to accept a cancellation request (which We may require to be made in writing). All magazine cancellations must be made in writing a least one calendar month prior to the publication date. All other cancellations should be made within four working days of publication.
- If We accept a cancellation for part of a series of Advertisements, We may surcharge You for any insertions in that series which are not cancelled.
- Artwork
- We retain copyright (and any other intellectual property rights) in all Our artwork, copy and other materials in any Advertisement (even if combined with any of Your copyright materials). In addition, You agree that We own the copyright in the typographical arrangement of all Advertisements. No copy in any form will be returned unless agreed in writing by Us at the time of placing the Order.
- We will not be liable for accidental loss or damage to Your copy, including artwork and photographs, in any format. Accordingly, Our liability for non-accidental damage to Your copy will be limited to the value of the medium in which they are embodied.
- Errors, omissions or inaccuracies in Advertisements
- We will not be liable for:
  - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in Advertisements, a proof of which has been agreed by You;
  - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in an Advertisement, if that error is notified to Us more than one week after its publication;
  - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in a second or subsequent Advertisement in a series;
  - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in an Advertisement which does not detract from the essence of that Advertisement.
- Where We acknowledge an error (including but not limited to spelling and text errors) misprint, inaccuracy or omission We will, at Our choice, either publish the corrected Advertisement, or issue You a credit note to a value not exceeding the price of the Advertisement and this will be the limit of Our liability in respect of the error, misprint, inaccuracy or omission.
- Payment
- Except where We state otherwise, all prices are exclusive of VAT.
- You will pay for an Advertisement on placing an Order, unless credit terms have been agreed. You will be sent an invoice unless You have pre-paid (or a direct debit arrangement is in place), in which case You will only be sent an invoice if You request one.
- Credit terms are that payment is due seven days from the date of invoice, unless You apply for, and We grant, a monthly account.
- A query on an item on an invoice issued by Us will not affect the time at which You are liable to pay the rest of that or any other invoice issued by Us.
- If You do not pay a sum due to Us by the due date, all sums due by You to Us become payable on the due date for the sum not paid and We may suspend further advertising for You and charge You compensation and interest according to the Late Payment of Commercial Debts (Interest) Act 1998.
- Applicable Law
- Nothing in these conditions shall exclude or limit Our liability for death or personal injury caused by Our negligence, for Our fraud or otherwise to the extent it would be illegal to do so.
- These Conditions shall be governed by and construed in accordance with the laws of England and Wales.



## Legal and Public Notices

### LONDON BOROUGH OF HAVERING NOTICE OF APPLICATIONS FOR PLANNING PERMISSION

Notice is hereby given that the Council has received the following applications which need to be advertised for the reasons set out below:

**P0812.19, Four Oaks The Chase Upminster**, Minor material amendment to planning reference number P0358.19 two storey side extension, two storey rear extension with alterations to the roof designand fenestration. Box dormer at front of garage roof to be replaced with eye-browdormer. We wish to amend the approved plans to show the garage converted from vehicular storage to a habitable space. P0358.19 Conditions(s) 2 - The development hereby permitted shall not be carried out otherwise than in complete accordance with the approved plans

The application affects the setting of a Listed Building  
The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

The development is in a Conservation Area  
**P0900.19, 56 Balgores Lane Romford**, New garage to rear of property  
The development is in a Conservation Area

**P0910.19, 120 Balgores Lane Romford**, Application for TV apparatus on development previously approved under P1439.15  
The development is in a Conservation Area

**P0938.19, 8 Elm Walk Romford**, Residential loft extension creating additional space on current first floor landing, as well as enabling a bedroom with en-suite to be created in the loft area.  
The development is in a Conservation Area

**P0963.19, Land North of Southend Arterial Road Hornchurch**, Erection of stable building with associated ancillary facilities and storage for hay, straw and feed  
The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

**P1007.19, Crow Metals Ltd Jutsums Lane Romford**, 'Amend condition 13 of permission P0962.11 (hours of operation) to 07:00 to 18:00 Monday to Friday and 07:00 to 15:00 Saturday  
This is a major development because it involves waste development  
This is a major development because it involves the provision of a building or buildings where the floor space to be created by the development is 1000 square metres or more

The application does not accord with the provisions of the development plan in force in the area in which the land to which the application relates is situated  
Application details, including the plans, can be viewed online at [www.havering.gov.uk/planning](http://www.havering.gov.uk/planning) or at the Planning reception, located in the Public Advice and Service Centre (PASC), accessed via the Liberty Shopping Centre, Romford, between 9am and 11am, Monday to Friday, except for the last Wednesday of each month when the reception is closed. If you wish to comment on an application, please use the online comment form available on the Council's web site or alternatively write to Development, 5th Floor, Mercury House, Mercury Gardens, Romford, RM1 3SL quoting the application number and location. Comments must be received within 21 days from the date on this notice. Please note that members of the public are entitled to see and take copies of any comments you make and your comments may also be available to view on the internet.

**Development & Building Control**-Published in the Romford Recorder on 5th July 2019

### London Borough of Havering

### Local Government Act 1972 Section 122(1), (2A)

### Appropriation of land at Gooshays Gardens, Harold Hill, Romford, Essex

NOTICE is hereby given that the London Borough of Havering intends to appropriate an area of approximately 1.99 acres (0.81 hectares) of open space land at Gooshays Gardens, Harold Hill, Romford, Essex for planning purposes.

A plan reference SPS11 showing the land at Gooshays Gardens, Harold Hill, Romford, Essex edged red is available for inspection between 9.30am and 4.30pm on normal working days at the offices of London Borough of Havering, PASC (Public Advice Service Centres) Liberty Shopping Centre, Romford RM1 3RL

In accordance with the provisions of section 122(2A) of the Local Government Act 1972, any person wishing to object to the proposed appropriation should write setting out the details of such objection to: Ms Sarah Chaudhry – Director of Asset Management Services, 2 River Chambers, High Street, Romford, RM1 1HR or by email to [propertyservices@onesource.co.uk](mailto:propertyservices@onesource.co.uk) quoting reference 'Gooshays Gardens Appropriation' and must be received no later than 4.00pm on 5th day of August 2019.

Dated 5 July 2019

Anne Brown

Interim Director of Legal and Governance  
London Borough of Havering

### EMILY ELIZABETH LOADER (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 67-69 Squirrels Heath Road Romford Essex RM3 0LS, who died on 09/12/2018, are required to send particulars thereof in writing to the undersigned Solicitors on or before 13/09/2019, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

PINNEY TALFOURD LLP

54 Station Road Upminster

Essex RM14 2TU

T561144

### ANACLITA GREGOIRE (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of 94 The Avenue, Hornchurch, RM12 4JG, who died on 30/06/2018, are required to send written particulars thereof to the undersigned on or before 06/09/2019, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

C/O The London Gazette, PO Box 3584, Norwich, NR7 7WD.  
Ref:ADMD

### NOTICE OF AN APPLICATION FOR A PREMISES LICENCE UNDER SECTION 17 OF THE LICENSING ACT 2003

**APPLICANT:** Marites Senior

**LOCATION:** Park Lane News Agent 65 Park Lane Hornchurch RM11 1BH

**The proposed licensable activity is:** Application for alcohol off-sales from 8:00 – 22:00 Monday to Sunday.

Full details of the application can be inspected at the address noted below during normal business hours. Any representations by any person or responsible authority regarding this application can be made to: Licensing Team Town Hall, Main Road, Romford, RM11 3BD Website: [www.havering.gov.uk](http://www.havering.gov.uk)

Such representation must be received in writing by **18th July 2019** clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

### NOTICE OF APPLICATION FOR A CLUB PREMISES CERTIFICATE UNDER SECTION 17 OF THE LICENSING ACT 2003

Notice is hereby given that **UK's Caff  Ltd** has applied for a premises licence in relation to **UK's Caff  Ltd, 154 Balgores Lane, Romford, RM2 6BP**.

To permit the provision of the following licensable activities:

**Time: Monday to Sunday 08:00am To 23:00pm**

**Supply of Alcohol**

Full details of the application can be inspected at the address noted below during normal business hours. A representation by any person or a responsible authority regarding this application can be made to The Licensing Authority Town Hall Main Road Romford RM1 3BD [www.havering.gov.uk](http://www.havering.gov.uk)

Such representation must be received in writing by **29th July 2019** clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is unlimited.

### Goods Vehicle Operator's Licence

Onsite Readymix Ltd of 26 Waddington Street, Stratford, London E15 1PJ is applying to change an existing licence as follows: To add an operating centre to keep 3 goods vehicles and 0 trailers at Springvale Farm, Goatswood Lane, Navestock, Romford, Essex RM14 1HE

Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's office.

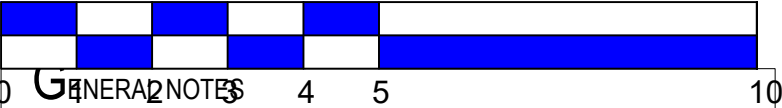


**Havering**  
LONDON BOROUGH

## Plan



SCALE BAR 1:100



1. This drawing is to be read in conjunction with all relevant Architects, Engineers and Specialists drawings, together with all relevant documents.

2. DO NOT SCALE. Work to figured dimensions only. All dimensions, setting out and levels are to be verified on site with the Architect prior to the commencement of any site works.

3. All dimensions are to be verified on site prior to the commencement of any site works. Any variations are to be recorded and reported to the Engineer so that adjustments may be made to the structural scheme if necessary.

4. The Contractor shall be responsible for and must take all necessary precautions to ensure the stability of the existing structure and earthworks on adjoining sites during the course of the contract.

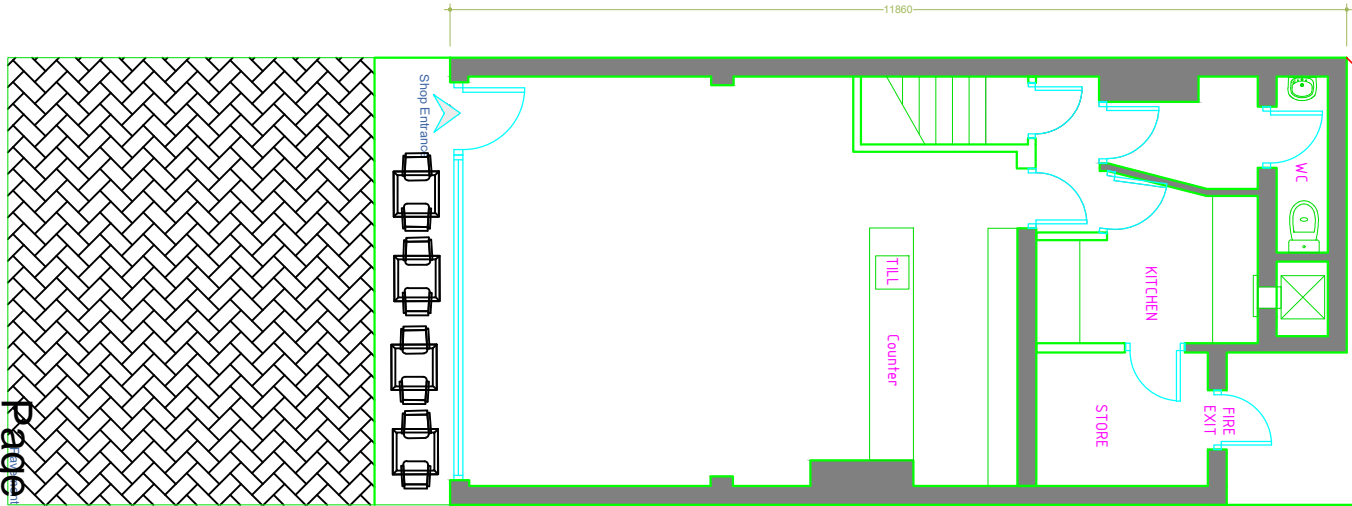
5. Materials and construction are to be in accordance with the relevant British Standards and Codes of Practice.

6. All steelwork to be Grade 43 in Accordance with B.S. 4360 for quality and workmanship to the approval of the Engineer. The steelwork contractor is to be responsible for providing site dimensions to enable fabrication. Details to be drawn for the engineers approval.

7. Steelwork is to be shot-blasted and primed with **ZINCPHOSPHATE PRIMER - 75 MICRONS** minimum.

THIS DRAWING IS THE PROPERTY OF THE RAYAN GROUP LTD AND IS NOT TO BE REPRODUCED, DISCLOSED, OR COPIED WITHOUT WRITTEN PERMISSION

SCALE BAR 1:50



EXISTING GROUND FLOOR PLAN  
SCALE: 1/100

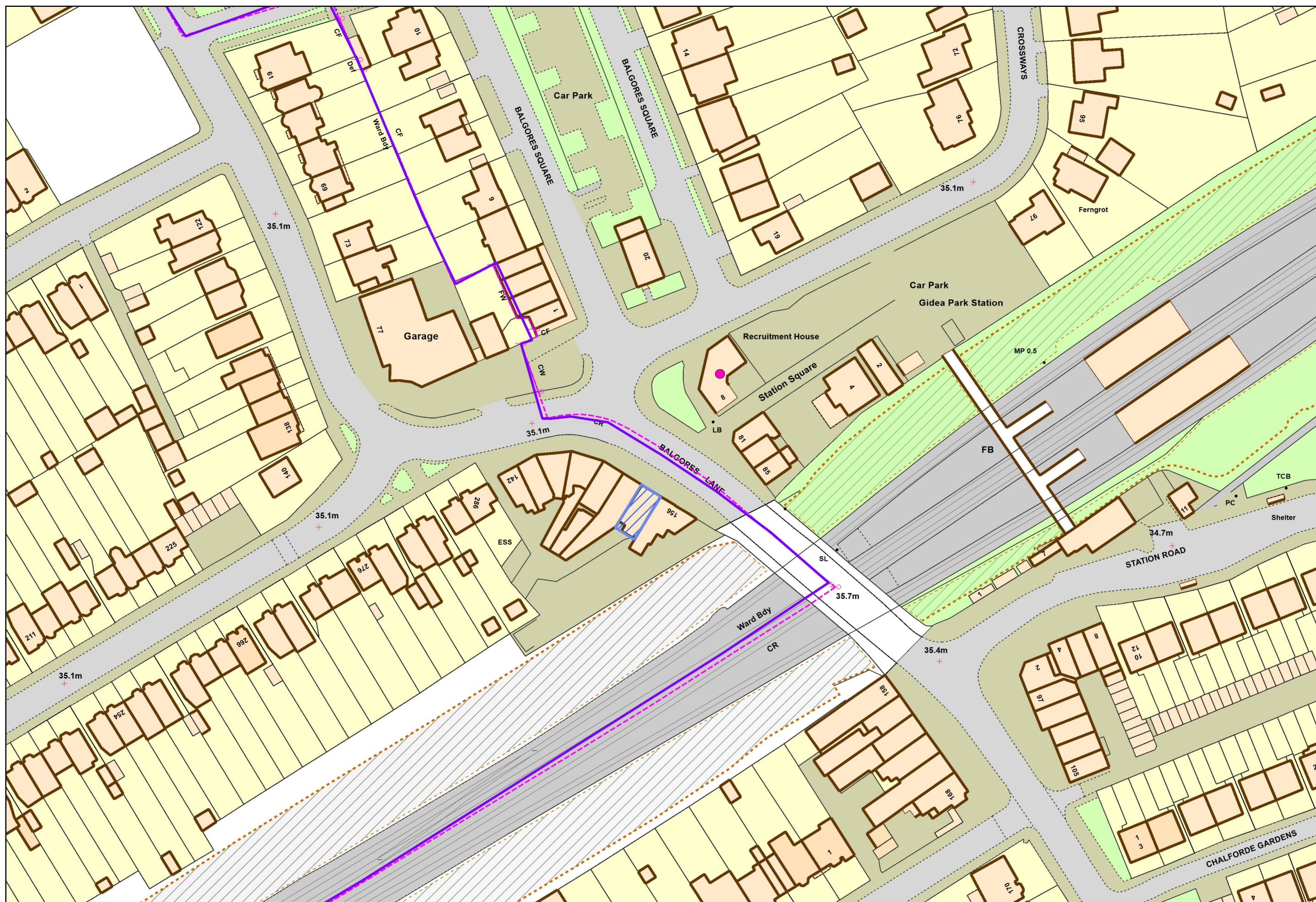
PROJECT:		SITE ADDRESS		DRAWING RECORD				REVISION		GEN DETAILS		DRAWING NO
APPLICATION FOR REMISES LICENCE		154 BALGORES LANE ROMFORD, ESSEX RM2 6BP		DRAWINGS NO		DATE OF ISSUE		NO	DATE	NO	DATE	
				CLIENT	1	18-03-2019		1				
				LICENCE	1	18-03-2019		2				
				B R OFFICE	1			3				
ISSUED FOR ONLY: Licence only										SCALE: 1:100 1:50 / 1:100	OUR REF: RG-18060/19	01
										DATE: 18-03-2019		
										DRAWING BY: ENG Q		



**Havering**  
LONDON BOROUGH

Map of the area









## Representations from Responsible Authorities



## Licensing Act 2003 – responsible authority representation

This representation is made by a responsible authority for the London Borough of Havering concerning a premises licence application for the premises as detailed below.

**Applicant:** UK's Caffè Ltd  
**Premises:** UK's Caffè 154 Balgores Lane Romford RM2 6BP

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**Name:** Paul Jones  
**Organisation:** London Borough of Havering Licensing Authority  
**Address:** c/o Town Hall Main Road Romford RM1 3BD  
**Email:** licensing@haverling.gov.uk  
**Telephone no.:** 01708 432777

---

**Objection summary:** The application is poorly composed and does not provide sufficient reassurance further to the applicant's ability to successfully promote the licensing objectives.

### Policy considerations

#### Licensing Policy 1

In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:

- whether the premises is located in an area of cumulative impact;
- the type of premises and their cumulative impact on the area and the mix of premises in the area;
- the location of the premises and the character of the area;
- the views of the responsible authorities;
- the views of other persons;
- past compliance history of current management;
- the proposed hours of operation;
- the type and number of customers likely to attend the premises;
- whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

#### Licensing Policy 8

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements

- Can demonstrate knowledge of the licensing objectives, relevant parts of the licensing policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements

Where there is a history of non-compliance associated with the premises applicants will need to establish evidence of improvement in management standards and procedures.

### **Licensing Policy 9**

The Licensing Authority seeks to promote mixed use premises with alcohol sales being offered to customers alongside entertainment and food. Applications for premises providing a seated environment for customers are encouraged. Applications for premises whose predominant offer is vertical drinking are not encouraged and the operating schedule for such applications will be expected to demonstrate robust arrangements for promoting the licensing objectives.

### **Licensing Policy 16**

The Licensing Authority recognises that where gardens and tables and chairs are provided for smoking, eating and drinking outside users can cause nuisance. Where smoking, eating and drinking take place outside the Licensing Authority expects applicants to provide comprehensive details in their operating schedule on:

- The location of outside areas to be available for use
- How the outside areas will be managed to prevent noise, smell and pavement obstructions.

Where the Licensing Authority receives representations or a review application regarding the use of an outside area it will impose restrictions or conditions that are appropriate for preventing a public nuisance.

### **Licensing Policy 19**

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

### **Representation**

The application we are considering is the fourth application to licence this premises, however, it is the eighth version to have been submitted to the licensing authority. The previous three applications were rejected based upon procedural deficiencies. Under normal circumstances the licensing authority would not, in principle, be opposed to an application for a premises licence to authorise restaurant usage at this location. Unfortunately, the substance of this application makes it difficult for us to be able to offer our support.

The applicant is a limited company whose sole director, according to the application, is of Albanian nationality. Not unreasonably the applicant has sought the assistance of an authorised agent to undertake the application on his behalf. One might assume therefore that the application has been composed by the applicant's agent. We might reasonably challenge the agent's approach as it is very difficult to make sense of the operating schedule's submissions. Many of the proposals simply do not make sense; some undertakings appear to be left unfinished while others relate to licensable activity for which no application has been made, i.e. regulated entertainment. The Guidance to the Act indicates at paragraph 10.5 that

*It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention.*

Where an applicant's second language is English we naturally allow a certain amount of tolerance further to the wording of proposed conditions. In this case, however, the applicant has sought the help of an authorised agent to act on his behalf. We would therefore expect such an application to be submitted with attendant professionalism. It would be very difficult to draft a suitable premises licence based upon the application's submissions if the application were to be granted in its current form.

The first concern we have is further to the nature of the premises. The application describes the premises at section 5 thus:

*The Premises is use as a Uk's Cafe/Restaurant with excellent environment.*

An application for a premises licence to authorise 'restaurant' usage would normally include a proposal in section 18 that all alcohol supplies will be made ancillary to a table meal. Such an undertaking ensures that the premises must operate as a restaurant as it prevents the sale of alcohol in the manner of a pub or a bar. The absence of such a proposal in this application has the result that, should the application be granted as submitted, it could at any point operate as a pub or bar to permit vertical drinking. As Havering's Licensing Policy 9 indicates,

*Applications for premises whose predominant offer is vertical drinking are not encouraged.*

Our concern, therefore, is that the premises may appear on paper to be a restaurant but may actually choose to operate as a pub or bar.

With regard to the proposals the applicant is to take to promote the licensing objectives one assumes his agent has compiled the series of proposed conditions located at section 18. It is these proposed conditions which will form the elements of the licence with which the applicant must comply. Unfortunately, the contents of section 18 leave much to be desired and would effectively make it impossible to draft a coherent licence.

Section 18(a) includes the following proposal:

*Subject to the applicant or their authorized agent confirming in writing and agreed to accept the attach details conditions there will be no need to the Alcohol licensing Team, police department, Environmental Health.*

I have been unable to extract a definitive meaning from this statement.

Section 18(b) includes the following proposal further to staff training:

*All members of staff will receive training regarding the four licensing principles contained the licensing act 2003 the provision of alcohol Licence.*

Licensing authority officers are always keen to see that staff training is included in an application's operating schedule; however, we might reasonably expect that the training provided is suitable and delivered from a position of knowledge. Firstly, there are four licensing *objectives* rather than principles. This basic mis-reading does not instil confidence that any training delivered will be of value to the promotion of the licensing objectives. Such a concern might appear contrary to the highlighted clauses of licensing policy 8 above.

Section 18(b) also includes the following:

*External street lighting is sufficient and local authority CCTV camera is installed at the junction to prevent crime.*

While Havering Council may – or may not – have a CCTV camera installed in the vicinity of this premises the applicant is required to describe what steps *he* is prepared to take to promote the licensing objectives rather than what he may feel Havering Council should do to this end.

Section 18(b) includes the following proposal no.16 further to a lockable drugs box:

*The lockable 'drugs box' will be kept at the premises where no member of staff except the DPS and/or XX shall have access. All controlled drugs (or items suspected to will be or to contain controlled drugs) found at the premise will be placed in this box as soon as practicable. Whenever this box is emptied, all of its contents will be given to the Metropolitan Police Service for appropriate disposal.*

We have a number of concerns with the inclusion of this proposal. Firstly, it is the sort of condition we would expect to appear on the licence for a town centre vertical drinking establishment such as a night club rather than upon the licence of a small restaurant. The presence of this proposal gives weight to the idea that the premises may look to become a bar rather than remain a restaurant. Secondly, the proposal does not make clear to whom 'XX' relates. Finally, the last sentence of the proposed condition suggests that the box may be emptied by staff at their discretion and its contents given to the Police at some indeterminate point in time. We, however, would expect a drugs box to be opened only in the presence of the Police, although the presence of a drugs box at a restaurant would be unprecedented in Havering.

Section 18(d) provides at proposal 3 that:

*Our advice to customers and passers-by to make sure that they were quiet in the immediate vicinity of the premises.*

It is not made clear why individuals walking past the premises will be advised to remain quiet. The applicant would have no justification or cause to make such a request of people going about their daily business. What this appears to demonstrate is the lack of understanding further to what may reasonably be expected with regard to the promotion of the licensing objectives.

Proposed condition 4 in the same section states:

*All doors and windows will remain closed at all times after 21:00 hours during the provision of regulated entertainment except for entry or exit, or in the event of an emergency.*

The presence of this proposal is curious as there is no application for any form of regulated entertainment. The inclusion of this proposed condition may therefore require some clarification.

Proposed condition 6 appears incomplete as it simply states:

*Noise (persons)*

Proposed condition 9 states:

*Customers permitted to temporarily leave and then re-enter premises e.g., to smoke, shall not be permitted to take drinks or glass containers with them.*

This proposal might appear to conflict with the application's desire to permit customers to consume alcohol outside at the tables identified on the premises plans.

Section 18(e) further to the protection of children from harm licensing objective provides that:

*No single cans or bottles of beer or cider will be sold at the premises.*

It is not entirely clear why such a measure would aid the protection of children from harm licensing objective. Its effect, however, would be that anyone wanting a bottle of beer with a meal would be prevented from having a single bottle and would have to buy more than one, thus increasing the customer's alcohol intake. This proposed condition is one we might normally expect to see on an off-licence for a premises located in an area where street drinking is a recognised problem. Again, a lack of understanding further to what is expected of an applicant appears to define the inclusion of such a proposed condition.

**Conclusion**

As mentioned previously, this licensing authority is not opposed in principle to a licensed restaurant operating at this location. The hours of operation are not unreasonable and are within the guideline hours of licensing policy 7. Havering seeks to encourage restaurants in the borough so this application is one which we would have liked to have been able to support.

The entries in the operating schedule suggest that the premises would be able to become a pub or a bar at any point should the application be granted as submitted. This would obviously cause the licensing authority concern.

As the premises has yet to supply alcohol the only indication we have further to the applicant's ability to promote the licensing objectives is that which is contained within the application form in front of us. The proposals given in this application are often incomplete, lack clarity and would make drafting a coherent licence extremely difficult. We are therefore unable to support this application as submitted; however, should the sub-committee be minded to grant the application we would suggest that an entirely new set of conditions is imposed to ensure the successful promotion of the licensing objectives attends a licence suitable for a restaurant.

**Complaint and inspection history (if applicable)**

Not applicable

**Other documents attached**

Not applicable

**Signed** *Paul Jones*

**29<sup>th</sup> July 2019**

### Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning a licence application for the premises as detailed below.

<b>Premises Name and address:</b>	UK's CAFFE LTD 154 Balgores Lane, Romford, RM2 6BP
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<b>Your Name:</b>	Planning Enforcement Team
<b>Organisation name / name of body you represent:</b>	Havering Council's planning department
<b>Your Address:</b>	5 <sup>th</sup> Floor Mercury House, Mercury Gardens, Romford, RM1 3SL
<b>Email:</b>	Planning_enforcement@havering.gov.uk

<b>Summary of representation:</b>	To OBJECT to the licence application on the specific licencing objective "The prevention of public nuisance".
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<p><b>Policy Considerations:</b></p> <p>The representation takes into account the following licencing policies as set out in the document titled "Statement of Licencing Policy" with effect from 7<sup>th</sup> January 2016:</p> <p><u>Licencing Policy 1</u></p> <p>In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:</p> <ul style="list-style-type: none"> <li>• whether the premises is located in an area of cumulative impact;</li> <li>• the type of premises and their cumulative impact on the area and the mix of premises in the area;</li> <li>• the location of the premises and the character of the area;</li> <li>• the views of the responsible authorities;</li> <li>• the views of other persons;</li> <li>• past compliance history of current management;</li> <li>• the proposed hours of operation;</li> <li>• the type and number of customers likely to attend the premises;</li> </ul>
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- whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

#### Licensing Policy 6

The Licensing Authority considers that, in the interests of clarity and transparency, applicants should normally have in place the relevant planning consent for the intended use and hours of operation, or otherwise have lawful planning status, before making an application for a premises licence. However every application will be considered on its merits on a case by case basis

#### Licensing Policy 8

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

Where there is a history of non-compliance associated with the premises the Licensing Authority is unlikely to grant a new or variation application unless there is evidence of significant improvement in management standards.

#### Licensing Policy 14

The Licensing Authority is committed to protecting the amenity of residents and businesses in the vicinity of licenced premises, particularly when late hours have been sought. Where relevant representations are received, the Licensing Authority will impose appropriate restrictions or controls on the licence to support the prevention of undue noise disturbance from licensed premises.

#### **Representation:**

An assessment by the planning services has been previously undertaken under a planning application with reference P0441.15. Upon review of all material considerations in terms of the use of the property, it was seemed necessary and expedient to restrict the use of the property to prevent a public nuisance. The use has subsequently been conditioned so that:

*Conditions imposed with approved permission:*

Condition 3 states:

The premises shall not be open for customers outside the following hours: 0700 to 1800 Mondays to Saturdays and 0800 to 1600 Sundays and Bank Holidays.

Reason:

To enable the Local Planning Authority to retain control in the interests of amenity, and in order that the development accords with development Control Policies Development Plan Document Policy DC61.

The licence application proposes additional opening hours that exceed the restrictions that have been placed on the use by the planning department; and the use proposed does not have lawful planning status and the application therefore does not accord with licencing policy 6.

The proposed extended opening hours stated in the licencing application requires consent from planning department.

Given the argument as set out above, the planning department's concerns on the prevention of public nuisance have not been alleviated though the licence application. As this is the case, we ask that the licencing committee use their powers under licencing policy 1, 8 and 14 to take consideration of the views of the planning department as a responsible authority. You are therefore advised to restrict the hours of operation to what has been approved by the planning department as set out above.

**Complaint and Inspection History (if applicable):**

No visits to the property were undertaken.

Application Number:	P1240.18
Description of proposal:	Variation of condition 3 of planning application reference P0441.15 to change the opening hours to Monday to Thursday 08.00 to 22.00 hours and Friday and Saturday 08.00 to 23.30 hours and Sundays and Bank Holidays 09:00 to 22.30 hours.
Outcome:	After assessment of the planning application permission to vary the opening hours was refused on 11 <sup>th</sup> June 2019.

**Other documents attached:**

NONE

<b>Dated:</b> 11.07.2019	<b>Officer:</b> Onkar Bhogal Principal Planning Enforcement and Appeals Officer
--------------------------	---





Licensing Authority  
London Borough of Havering

PC Adam Williams  
East Area Licensing Team  
Romford Police Station  
19 Main Road  
Romford  
Essex  
RM1 3BJ

Telephone: 01708 779162  
Email: [adam.williams2@met.police.uk](mailto:adam.williams2@met.police.uk)  
[www.met.police.uk](http://www.met.police.uk)

Your ref: UK's Caffè 154 Balgorees Lane  
Romford RM2 6BP  
Wednesday 1<sup>st</sup> July  
2019

**Subject: UK's Caffè 154 Balgorees Lane Romford RM2 6BP**

Dear Licensing Authority

In relation to the application received by Police on 01/07/2019 for UK's Caffè 154 Balgorees Lane Romford RM2 6BP, Police would like to object to the application, the licensing objectives that Police are objecting under are Prevention of Crime and Disorder, Public Safety the Prevention of Public Nuisance and the protection of children from harm.

This is now the fourth application that has been received with the previous three having to be disregarded as the applicant could not follow the required procedures. Unfortunately the newspaper adverts submitted as per previous applications contained identical errors which invalidated the previous applications, i.e. the wrong date was installed in the notice. If the applicant cannot follow a simple procedure such as this it does not give me any confidence that they can then run a business in the manner expected. This application and previous have been littered with numerous spelling and grammar mistakes which leads me to believe the applicant has not taken this application as serious as they should.

In the current application the applicant has applied for a 10 year limit on the licence and restricted alcohol supplies to 'no single cans or bottles of beer or cider.' So if a patron purchases a meal they have to buy two bottles of beer each time they want a drink.

There are a number of proposed conditions which make little sense, e.g. "The lockable 'drugs box' will be kept at the premises where no member of staff except the DPS and/or **XX** shall have access." Why has the applicant not put a point of reference? Also of concern is "All incidents or matters of concerning regarding children will be recorded in an incident log which will be maintained at the premises as mentioned above and will" 'And will what?

Absent, which is of more concern, is the proposal to restrict alcohol supplies ancillary to food. This means that the venue can then become a bar if it so wishes which lead me to believe this is the ultimate aim and the applicant has hoped it would not be picked up.

Any applicant is required to fully co-operate with the application process. It seems that the applicant feels the responsible authorities are here to co-operate with them rather than them following the correct procedure.

Going back to the first application received I made numerous efforts to liaise with the applicant and point them in the right direction regarding what is expected of a new premises and what is required regarding model conditions for a new license. I have had no correspondence with the applicant and have no confidence that the applicant understands what is required to operate a safe environment for patrons

The application has not addressed the following possible issues, measures to minimise the noise caused by patrons outside the premises, details of dispersal policies, will there be an area for patrons to use whilst waiting for taxis? If the operation of the venue will attract additional litter such as food cartons or publicity flyers, what measures will be put in place to deal with this?

I also have concerns with regards to noise nuisance as the premises is located in an area where there are some residential properties and dispersal of patrons at the terminal hours of the application could lead to noise disturbances

Nothing in the application gives me confidence the above concerns have been addressed or even taken into consideration.

The applicant has not demonstrated that by granting of the proposed license the venue will not negatively affect the licensing objectives namely Prevention of Crime and Disorder, Public safety, the Prevention of Public Nuisance and the protection of Children from Harm. I would be objecting to the application under these objectives

The Police at this time do not have confidence that the venue will run efficiently in accordance with the requested licence conditions.

Yours sincerely,



PC Adam Williams – East Area Licensing Team